



St Christopher's Trust Vacancy Application Form

Please return the completed application before the advertised deadline to:

HR Department, St Christopher's Trust, Redcourt,
Hollincross Lane, Glossop, SK13 8JH.

For queries or advice on completing the form, please call
St Christopher's Trust HR on 01457 852687

Position Applied For: Please specify as advertised position

Ref No. (Office Use Only): Please leave this box blank

Personal Details

First Name:		Address Line 1:	
Last Name:		Address Line 2:	
Date of Birth:		Address: Line 3	
Telephone No.		Post Code:	

Additional Information

Do you hold a current full driving licence?	YES: <small>Please tick as appropriate</small>	<input type="checkbox"/>	NO: <small>Please tick as appropriate</small>	<input type="checkbox"/>
Have you had any endorsements within the last five years?	YES: <small>Please tick as appropriate</small>	<input type="checkbox"/>	NO: <small>Please tick as appropriate</small>	<input type="checkbox"/>
Have you ever been cautioned or convicted for any criminal offence?	YES: <small>Please tick as appropriate</small>	<input type="checkbox"/>	NO: <small>Please tick as appropriate</small>	<input type="checkbox"/>

If Yes, please specify including dates:

NB Under the provisions of the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975, applicants are required to disclose information concerning convictions including those for which other purposes are regarded as spent under the Act. If you take up employment with the Trust and you have failed to disclose such information, this could result in dismissal or disciplinary action. Any information will be treated in strict confidence and will be considered only in relation to posts subject to the provision of the above order. Before any appointment is made we will have to apply for an enhanced C.R.B. check and check the P.O.V.A/ISA Register.

Declaration

I declare that the information given in the application is true and I understand that any falsification of information will be judged as serious misconduct and may result in dismissal. I have read, and understand, the job description and job specification.

Signed: Date:

Employment Details

Employer's Name:			
Employer's Address:		Position Title:	
		Salary/Wage:	
		Start Date:	
Post Code:		Notice Required:	

Description of Current Duties

Please use this space to provide details of your current duties and responsibilities. You may attach separate sheets if you wish.

Previous Employment Please account for any gaps in employment history.

From:	To:	Employer:	Position:	Salary:	Reason for leaving:

Further and/or Higher Education

Establishment Attended	Date From	Date To	Course	Result

Secondary Education PLEASE NOTE: You will be asked to provide proof of relevant qualifications if selected for interview.

Schools Attended	Date From	Date To	Qualifications (please include details of subjects & grades)

Personal Statement

Please use this space to provide details about your career goals, interests and hobbies. You may attach separate sheets if you wish.

Referees

Please give the names and addresses of two persons who are not related to you and from whom references can be obtained. One of these MUST be your current or last employer. Referees will be contacted prior to interview.

Relationship:		Relationship:	
Name:		Name:	
Address:		Address:	
	Post Code:		Post Code:
Telephone No.	If landline, please include area dialling code	Telephone No.	If landline, please include area dialling code